

Tideswell at Coverack Headland - Privacy Policy

Organisation

- Name: Tideswell at Coverack Headland (self-catering holiday rental accommodation)
- Address: 3, Headland Apartments, Coverack Headland, Coverack, Cornwall TR12 6SB
- Telephone: +44 (0) 7747 008368
- E-mail: tidesell.coverack@gmail.com
- Website: www.coverack-tideswell.co.uk
- Registered at the Information Commissioners Office: reference **ZB344924**

Information collected

The following information is provided freely by the Primary Guest to make a reservation.

It is used solely to process the reservation and fulfil the contract with the guest. It is not shared with any third parties.

- Primary Guest: name, home address, e-mail, telephone contact number
- Number of guests and their names
- Number of pets (if any)

UK General Data Protection Regulation (UK GDPR)

This regulation defines the lawful bases for collecting and processing the information provided.

- Consent is assumed for the information provided; this consent may be withdrawn on request.
- Information is stored securely on computer
- Information will be retained for a minimum of 5 years unless requested to be deleted.

Data Protection rights

The Primary Guest has the following rights

- **Access** - the right to request a copy of the personal information held.
- **Rectification** - the right to request rectification to personal information that may be inaccurate.
- **Erasure** - the right to request personal information be deleted and removed.

The Primary Guest is not required to pay any charge for exercising the above rights. A response to a request will be made within one calendar month.

Complaints process

If the Primary Guest has any concerns about the use of personal information provided, a complaint can be made via e-mail or postal address above.

In addition, a complaint may be registered with the UK Information Commissioner's Office (ICO).

- The ICO's address: Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
- Helpline number: 0303 123 1113
- ICO website: <https://www.ico.org.uk>